

**UNITED STATES COURT
OF
INTERNATIONAL TRADE
One Federal Plaza
New York, N.Y. 10278**

VACANCY ANNOUNCEMENT

Law Clerk to a Federal Judge

**Part-Time Employment
(20 Hours Per Week)**

Opening Date: May 2, 1997

The United States Court of International Trade is accepting applications for the part-time position of Law Clerk to a Federal Judge. The Law Clerk is a lawyer who provides assistance to a Federal Judge with administrative, clerical and basic legal tasks. Any conflicting employment is not permitted during the period of employment.

DUTIES AND RESPONSIBILITIES

A Broad Range Of Duties Include:

- Legal research;
- Preparing bench memos;
- Drafting orders and opinions;
- Editing and proofreading the Judge's orders and opinions;
- Verifying citations; and
- Performing other duties as assigned.

QUALIFICATIONS

Legal work experience is progressively responsible experience in the practice of law, in legal research, legal administration, or equivalent experience received after graduation from law school.

Graduation and standing within the upper third of the class from a law school on the approved list of the American Bar Association or that of the American Law Schools; or experience on the editorial board of the law review of such a school; or with an LLM degree; etc., is desirable and considered qualifying for grade JSP-11.

SALARY AND BENEFITS

The actual pay level will be established on the basis of the successful applicant's qualifications and experience with a salary range from \$32,283 up to \$85,520 (part-time service is pro-rated in the salary formula). The position does not carry the tenure rights of positions in the competitive Civil Service. Other federal government benefits (e.g., holidays, life and health insurance) are applicable.

The position also is subject to mandatory Electronic Funds Transfer participation of net

pay.

APPLICATION PROCEDURE

Applications for this position must include: 1) a cover letter specifying how you satisfy the qualifications listed above; 2) a resume; 3) a writing sample; 4) academic transcripts; 4) three letters of reference. Applications without the required information will not be considered. All applications should be directed to: Office of the Clerk, One Federal Plaza, New York, N.Y. 10278-0001, Attention: Ms. Mary Jane Mulvehill, Personnel Specialist (telephone 212-264-1799).

The position will remain open until filled.

**The United States Court of International
Trade is an equal opportunity employer.**

THE COURT

The President, with the advice and consent of the Senate, appoints the nine judges who constitute the United States Court of International Trade which is a national court established under Article III of the Constitution.

The geographical jurisdiction of the United States Court of International Trade extends throughout the United States. The court can and does hear and decide cases which arise anywhere in the nation.

The subject matter jurisdiction of the court was greatly expanded by the Customs Courts Act of 1980. Under this law, in addition to certain specified types of subject matter jurisdiction, the court has a residual grant of exclusive jurisdictional authority to decide any civil action against the United States, its officers, or its agencies arising out of any law pertaining to international trade.

In addition to these lawsuits against the United States, the court also has exclusive subject matter jurisdiction of certain civil actions brought by the United States under the laws governing import transactions, as well as counterclaims, cross-claims, and third-party actions relating to actions pending in the court.

Appeals from final decisions of the court may be taken to the U.S. Court of Appeals for the Federal Circuit and ultimately to the Supreme Court of the United States.